

North Elmham CEVA Primary School
Stibbard All Saints CEVA Primary School
Flourish Federation



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Dear Parents, Carers,

I am writing to inform you of some important changes that are taking place within the Federation.

Firstly, Sue Tobin has decided to step down from her role as Executive Deputy Headteacher and SENDCo after 20 years working at All Saints Stibbard, 3 years of which were in partnership/Federation with North Elmham. Sue is moving on to pursue other opportunities elsewhere. Sue has asked that we pass on her thanks and good wishes to all the staff, parents and, most importantly, the pupils with whom she has worked with in the past and wishes them all the very best for the future. We would like to thank Sue for all that she has done for the two schools and wish her well for the future.

From January 2021 Alie Otty will become the SENDCo for the Federation, some of you will already know Mrs Otty as she is currently working one day per week for us. This arrangement will continue until she takes on the role on a permanent basis in January for four days each week. Our other interim SENDCo, Bronwen Richmond, will also continue to support our SEN needs when she is available until then.

The other change is that there will be an Inclusion Manager based in both schools. Berenice Ludlow who is currently in this role across both sites will from January be based at North Elmham and we are looking to appoint a person for the role at Stibbard. By having an Inclusion Manager at both schools we will have someone as an initial point of contact for parents who have concerns about their child. The Inclusion Managers will work closely with Ms Jones and Mrs Otty to support the needs of our children and families.

By making these appointments we believe we are putting in place the best support we can for the children and families within the budgetary constraints we have. Also, by having a member of staff available at each site to deal with SEN and Safeguarding we will reduce the need for teachers to be taken from their class thus benefiting all pupils. Whilst Ms Jones retains overall responsibility for SEN & Safeguarding this new set up will enable her to spend more time in class working with teachers to further improve standards and ensure we are doing the very best we can to enable all of our children to fulfil their potential.

I believe both schools have faced the challenges we have faced this half term well and on behalf of the Governors I would like to thank you for working with the schools to keep children, staff and yourselves safe in these strange times. Unfortunately, as we all see on the news each day infection rates in our area, although low compared to other areas, are now rising much quicker so

we all need to remain vigilant and not become complacent. If you have any concerns about this, please discuss these with either Ms Jones or myself.

To end on a positive note there are many good things going on at both schools, for example the introduction of Welly Days at both sites which has introduced the children to outdoor learning along the theme of Forest Schools. We are also working on building improvement projects at both schools. At North Elmham we will be replacing the flooring in the main corridor of the classroom block shortly and we are at the start of a project to obtain funding to build a new toilet block for the EYFS classroom and some ambitious plans for an elevated reading area in the classroom block. At Stibbard we are just waiting for Building Regulations approval before we can join the school and nursery buildings. Our aim is to make the Nursery much more integrated with the school. By joining the two buildings we will have more space available to use for specialised teaching and learning.

From the first week back after half term we will be starting with a new catering company for school meals, they are a national company called Chartwells and they supply meals to many schools throughout the UK. The new service will be providing a choice of hot meals at both schools. We have been working with Chartwells over the past few weeks to get the hot meals service available for the children whilst comply with COVID guidelines. Details of how to order meals and the menus are enclosed with this letter.

It is an exciting time for the development of both schools and the Nursery and if you think you could make a contribution to their strategic development, we do still have Governor vacancies to fill. Please do contact me if you would like an informal chat about what is involved.

Thank you for your time to read this letter and we hope you have a good half-term holiday,

Robert Plant
Chair of Governors